



## **Resources and Governance Scrutiny Committee**

Date: Tuesday, 23 June 2020

Time: 10.00 am

Venue: Virtual meeting - Webcast at [https://manchester.public-i.tv/core/portal/webcast\\_interactive/485375](https://manchester.public-i.tv/core/portal/webcast_interactive/485375)

**There will be a private meeting for Members only at 1:00pm on Monday 22 June 2020 via Zoom. A separate invite will be sent to members with joining details.**

### **Advice to the Public**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Under the provisions of these regulations the location where a meeting is held can include reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers.

To attend this meeting it can be watched live as a webcast. The recording of the webcast will also be available for viewing after the meeting has concluded.

## **Membership of the Resources and Governance Scrutiny Committee**

**Councillors** - Russell (Chair), Ahmed Ali, Andrews, Clay, Davies, Lanchbury, Moore, B Priest, Rowles, A Simcock, Stanton, Wheeler and Wright

## Agenda

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**1. Urgent Business**

To consider any items which the Chair has agreed to have submitted as urgent.

**2. Appeals**

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

**3. Interests**

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

**4. Minutes**

To approve as a correct record the minutes of the meeting held on 3 March 2020.

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**5. Update on activity under COVID 19**

Report to follow.

**6. Overview Report**

Report of the Governance and Scrutiny Support Unit attached

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This report provides the Committee with details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations.

## Information about the Committee

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Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision-makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Resources and Governance Scrutiny Committee areas of interest include finances, Council buildings, staffing, corporate and partnership governance as well as Council tax and benefits administration.

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. Speaking at a meeting will require a video link to the virtual meeting.

Members of the public are requested to bear in mind the current guidance regarding Coronavirus (COVID19) and to consider submitting comments via email to the Committee Officer. The contact details of the Committee Officer for this meeting are listed below.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to a strict minimum. When confidential items are involved these are considered at the end of the meeting and the means of external access to the virtual meeting are suspended.

Joanne Roney OBE  
Chief Executive  
3rd Floor, Town Hall Extension,  
Lloyd Street  
Manchester, M60 2LA

## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

Michael Williamson  
Tel: 0161 2343071  
Email: [m.williamson@manchester.gov.uk](mailto:m.williamson@manchester.gov.uk)

This agenda was issued on **Monday, 15 June 2020** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Mount Street Elevation), Manchester M60 2LA

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## **Resources and Governance Scrutiny Committee**

### **Minutes of the meeting held on Tuesday, 3 March 2020**

#### **Present:**

Councillor Russell (Chair) – in the Chair

Councillors Ahmed Ali, Andrews, Clay, Davies, B Priest, Rowles, A Simcock, Stanton, Wheeler and Wright

#### **Also present:**

Councillor Ollerhead, Executive Member for Finance and Human Resources

**Apologies:** Councillors Lanchbury and Moore

#### **RGSC/20/20 Minutes**

#### **Decision**

To approve the minutes of the meeting held on 4 February 2020 as a correct record.

#### **RGSC/20/21 Evaluation of the Our Manchester approach**

The Committee considered a report and presentation of the Director of Policy, Performance and Reform that provided an evaluation of the Our Manchester approach, including how Our Manchester was helping to deliver the required Council savings targets. This report sought to illustrate what progress to date had been made, through the supporting Our Manchester Monitoring and Evaluation Framework.

The Strategic Lead for Intelligence and Data Science referred to the main points and themes within the report, which included: -

- Describing what the Evaluation Framework had delivered;
- Information on the Bringing Services Together for People in Places (BSTPIP) programme;
- The approach to monitoring and evaluating BSTPIP and next steps;
- Information on a range of work streams;
- Our Manchester Voluntary and Community Sector Grants Case studies;
- Information on the Our Manchester Investment fund (OMIF);
- Workforce training, and culture, to embed the Our Manchester behaviours in everything we do;
- Communications and Engagement; and
- Analysis of the impact of Our Manchester in delivering Council Savings.

Some of the key points that arose from the Committees discussions were: -

- What was the difference between the OMIF and the Neighbourhood Investment Fund;

- How was resident feedback captured and measured to enable the benchmarking of satisfaction with neighbourhoods;
- How would Members be informed of resident engagement events;
- How were the priorities for respective wards, as referred to within the report, identified;
- Whilst recognising the positive outcomes for individuals and the challenge in quantifying those outcomes, the report did not provide the Committee with sufficient detail on financial investment and savings achieved to effectively scrutinise;
- Was Our Manchester a strategy or a branding exercise, noting that resident voluntary work and community projects had existed prior to the introduction of Our Manchester;
- Acknowledging the improvements in providing health and social care services in multidisciplinary teams at a neighbourhood level, however the anticipated financial savings were not realised;
- Greater Manchester Police (GMP) were working towards consistent Neighbourhood footprints but were not yet fully aligned operationally;
- Had staff absenteeism improved as a result of the introduction of Our Manchester; and
- All Members should undertake the Our Manchester Experience training.

The Director of Policy, Performance and Reform informed the Committee that the Our Manchester Investment Fund was additional funding that allowed for the scaling up of those resident projects that demonstrated Our Manchester values and were sustainable. He commented that once established they could apply for future funding for projects through the Neighbourhood Investment Fund.

He stated that the Our Manchester approach involved fundamentally changing how the Council and partners worked across the city and the relationships with residents and communities, in order to deliver the Our Manchester Strategy for the city. The approach therefore needed to become embedded in everything that we do.

On BST PIP, he further stated that partners, including GMP were committed to aligning themselves to the neighbourhood model, however due to issues with their IT systems GMP had not operationally aligned to this service model as yet.

The Deputy Chief Executive and City Treasurer commented that it was important to understand the report in the context of a reduction in staffing resources experienced by both the Council and partners, however the ambition was to deliver and improve services to the residents of Manchester despite this. She further commented that feedback from staff had indicated that they welcomed the opportunities to engage in voluntary work to support local communities.

The Strategic Lead for Intelligence and Data Science stated that positive outcomes had been delivered for residents by staff by adopting the Our Manchester approach. He stated that this had been supported by staff attending with the Our Manchester Experience that had challenged staff to consider how they worked and the behaviours they exhibited.

The Strategic Lead for Intelligence and Data Science informed the Committee that the resident survey was an online portal, available on the Council's website that residents could complete and this tool was one of the methods for capturing this information. In response to comments from the Committee who stated that they were unaware of this survey, Officers stated that information on this would be circulated to Members following the meeting.

In response to the priorities identified within different wards, the Director of Policy, Performance and Reform stated that these were the product of a number of different services, including Council services, housing providers and police who were working in multidisciplinary teams in neighbourhoods. He stated that these were very early days in the model of working and Members would be informed of their progress via ward coordination meetings. In response to specific ward related enquiries from Members he stated that he would discuss those outside of the meeting.

The Director of Policy, Performance and Reform acknowledged the comments regarding the financial reporting of this activity and this would be provided in future update reports. He stated that the largest investment in this programme was in the staff and this impacted on all the services the Council delivered which presented a challenge when evaluating or providing numerical outcomes and comparisons. He further added that consideration would also be given to including additional case studies to illustrate this work in future reporting, which the Chair welcomed. He further stated that the comments relating to staff absenteeism and Our Manchester Member training and information would also be included in future update reports.

A Member further commented that consideration needed to be given to the language and terminology used throughout the report and how the information was presented. She further recommended that a future update report include information and examples of those teams applying statutory duties, such as enforcement officers and benefit officers to illustrate how they were responding to the Our Manchester approach way of working with both residents and other services.

The Director of Policy, Performance and Reform provided examples of how officers working in statutory services were encouraged to engage in different conversations when interacting with residents. The Chair requested that any future update reports include data on the numbers of staff having undertaken the Our Manchester Experience. The Director of Policy, Performance and Reform informed the Members that the Experience had been refreshed and described the intention was to deliver this to staff who, for various reasons were unable to attend the Castlefield location with the intention of having 7,000 staff having undertaken this by the end of March 2021 (3,000 staff within the next twelve months) and Directorates were encouraged to prioritise those staff attending these events.

## **Decision**

The Committee notes the report.

## **RGSC/20/22 Our Transformation Programme - progress update**

The Committee considered a report and presentation of the Deputy Chief Executive and City Treasurer and City Solicitor that provided an overview of recent progress on the Our Transformation Programme and next steps.

The main points and themes within the report included: -

- Describing that Our Transformation was the work to modernise and digitise how the council operated;
- Providing an overview of the strategic context of Our Transformation;
- Providing an overview of the five programmes which together made up Our Transformation;
- Providing an overview of the how Our Transformation was resources; and
- Further detail on each of the programmes.

Some of the key points that arose from the Committees discussions were: -

- How were residents involved with the programme, in particular the design and development of digital processes, commenting that not all residents had access to digital services;
- Expressing concern that some services were digital only and this could contribute to digital exclusion;
- Making reference to a positive experience that included accurate and timely information when applying online to renew a passport, and could a similar model be implemented in Manchester;
- Was there any conflict between empowering officers to take decisions and reduce bureaucracy and statutory requirements;
- Was the resourcing of the programme sufficient to deliver the work and ambitions described;
- What was being done to support staff through technological and system changes; and
- How was carbon reduction being addressed through this activity.

The Strategic Lead, Business Change stated that the reference to digital that the Member had referred to was specifically describing the activities to modernise, streamline and digitise how the council operated and communicated across a range of internal systems and services. She described that as this project progressed residents would be consulted with via existing channels such as resident forums and staff in Neighbourhood Teams. The Deputy Chief Executive and City Treasurer stated that all channels of resident communication and access to the Council were important and this was recognised and that the work initially was looking that the internal CRM (Customer relationship management) system.

The Director of Policy, Performance and Reform acknowledged the experience of the Member when applying for his passport and stated that examples and systems of good practice were being considered, however he noted that the UK Government had invested significantly into the online digital passport service. The Strategic Lead, Business Change informed the Committee that work was ongoing to address digital inclusion, including work to support older residents and hard to reach groups and information on this work would be provided to the Committee following the meeting.



The Deputy Chief Executive and City Treasurer provided an example of empowering officers to take decisions by explain that currently the arrangements were that she would have to sign off any honoraria payments. She stated that whilst this was appropriate for complex applications, managers should be enabled to make local decisions and be accountable for standard applications. She stated that this would also contribute to decisions being taken in a timely manner. The Strategic Lead, Business Change qualified the report by confirming that decision taking would still be in accordance with the Council's constitution and the agreed scheme of delegation to ensure that the decision making process were safe and legal. The Director of Policy, Performance and Reform further commented that the City's Climate Change Plan had a specific action to review all of the Council's decision-making processes and policies to ensure carbon zero was embedded throughout. He stated this would be included in the carbon literacy training that would be rolled out to all staff.

The Strategic Lead, Business Change commented that to achieve the full breadth of work described, additional resources would be identified to deliver projects, such as support for the roll out of Microsoft 365. She said they were mindful to avoid the need to recruit external consultants and to utilise the existing workforce, recognising the challenge this would present and this continued to be reviewed by the Our Transformation Board, Chaired by the Deputy Chief Executive and City Treasurer with representatives from a range of services. The Deputy Chief Executive and City Treasurer stated that the delivery of this programme of work was a priority and the Senior Management Team were committed to delivering this.

In regard to the roll out of Microsoft 365, the Strategic Lead, Business Change stated that a migration plan would be produced, with the roll out commencing in April 2020 to be completed by September 2020. The Deputy Chief Executive and City Treasurer stated that a new Director of ICT was now in post to deliver this project and this would be supported by the Change Team and staff from Microsoft.

In response to a comment from the Chair regarding the dangers of change fatigue experienced by staff and what support was being offered to staff, the Strategic Lead, Business Change stated they were mindful of this and all changes were being implemented 'with' staff rather than 'to' staff, and where possible changes to systems were being coordinated so they were rolled out at the same time and managed appropriately. The Chair requested that the Committee's gratitude was relayed to all staff involved.

In response to a specific question the Strategic Lead, Business Change stated that Time Wise was a flexible working accreditation and Wyse Terminals were the units to enable staff to access the Council's IT systems as opposed to a laptop or desk top computer.

## **Decision**

The Committee notes the report.

## **RGSC/20/23 Policy and Performance Priorities**

The Committee considered a report of the Director of Policy, Performance and Reform (PPR) that provided information on the priorities and performance of the

Council's Policy, Performance and Reform department for the 2020/21 Municipal Year.

The main points and themes within the report included: -

- Providing a background and context to PPR;
- A structure chart;
- Describing the ambitions and priorities for PPR;
- Information on the City Policy Service;
- Information on resources and programmes;
- An update on the activities of the Policy and Partnerships team;
- Information on Reform and Innovation;
- The vision for Performance, Research and Intelligence;
- An update on the activities and vision of the Equality, Diversity and Inclusion (EDI) Team; and
- Equalities performance management.

Some of the key points that arose from the Committees discussions were: -

- Further clarification was sought on the statements contained within the report that described Manchester as a particularly difficult city to enumerate;
- Did the team have enough capacity to undertake the enumeration;
- Was the Residential Development Tracker and the Commercial Development Tracker available at a ward level and was this available to Councillors;
- What plans were in place to deliver the Windrush day;
- More resources were required to implement Green and Blue Infrastructure and what was being done to secure external funding to deliver climate change activities;
- Were the number of upheld Ombudsmen complaints comparable with other core cities; and
- What was the approach to utilising the services of external agencies to deliver consultations.

Officers described that work was ongoing so that the data used to produce the reports was aligned to the methodology of the ONS (Officer for National Statistics) and additional resources had been identified to support the national census work and due to the challenges in Manchester, including the nature of the housing stock and migration, the Chief Executive was currently in discussions with the ONS to ensure the appropriate number of enumerators were available in Manchester to deliver this work. Members noted that it was anticipated that, if carried out with appropriate resource, the Census would show Manchester's population was much higher than projected by ONS. Members commented that this could impact on Local Government funding allocations and requested that a briefing note was circulated to Members on this issue. The Deputy Chief Executive and City Treasurer stated that population data was also a factor when Local Government funding was calculated, adding that this was also factor for health service funding.

The Committee was informed that the Residential Development Tracker and the Commercial Development Tracker was an analysts tool and was not available in the current format for public consumption, however the outcomes were reported into

other sources of data and information that was provided to Members, such as budget forecasting.

In response to the specific question on Windrush day, Officers described that Local Authorities could apply for a fund from the Government to deliver such events and Manchester had submitted a bid and had prepared a delivery plan in anticipation of an award. Members were advised that the nature of the event would be determined by the scale of any funding awarded.

Officers described that the Council's Climate Change Action Plan, that included activities around tree and hedge planting was being considered at the relevant Scrutiny Committee that week prior to its submission to Executive. Members were informed that the Council was working with partners, including Transport for Greater Manchester to progress the actions to mitigate climate change. The Committee were also advised that officers within the Resources and Programmes team were actively investigating alternative sources of funding to progress climate change activities.

In respect to Ombudsmen complaints the Committee was informed that the Corporate Complaints Team would monitor and report on this activity, adding that targets were established.

In regard to Equalities and the 'Excellent' status of accreditation, Members were advised that work was ongoing to understand the options to ensure this status was retained in 2021. A Member suggested that consideration should be given to work with the Equality and Human Rights Commission to ensure preparations for 2021 were appropriate.

In response to discussion on consultations and the use of external agencies, officers stated that consideration would be given as to the scale of the required consultation and any technical requirements that were required and a corporate commissioning framework was established to appoint consultants when required.

### **Decision**

The Committee notes the report.

### **RGSC/20/24 Overview Report**

The report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

### **Decision**

The Committee notes the report and approves the work programme.

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**Manchester City Council  
Report for Information**

**Report to:** Resources and Governance Scrutiny Committee – 23 June 2020

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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**Summary**

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Items for information

**Recommendation**

The Committee is invited to discuss and note the information provided.

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**Wards Affected:** All

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**Contact Officer:**

Name: Mike Williamson  
Position: Team Leader- Scrutiny Support  
Telephone: 0161 234 3071  
E-mail: m.williamson@manchester.gov.uk

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**Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

## 1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
3 Sept 2019	RGSC/19/44 Revenue and Benefits Annual Report	To request the Director of Homelessness provide a briefing note on the level of debt owed to the Council through the use of dispersed temporary accommodation and that this includes a comparison with Local Housing Allowance rates on a ward basis.	Whilst a further email was sent on 8/6/2020 seeking a response from the Director of Homelessness, due to the impact of COVID19, there may be a delay in receiving this.	Mike Wright
3 Sept 2019	RGSC19/48&50 Domestic Violence and Abuse Review	To request that the Director of Homelessness provides Members with information on:- <ul style="list-style-type: none"> <li>• how quickly support was accessible by individuals placed in dispersed accommodation;</li> <li>• when the strategic review was intended to be fully scoped; and</li> <li>• the projected timescale</li> </ul>	Whilst a further email was sent on 8/6/2020 seeking a response from the Director of Homelessness, due to the impact of COVID19, there may be a delay in receiving this.	Mike Wright Fiona Worrall Nicola Rea

		<p>for the strategic review to be completed and anticipated costs.</p> <ul style="list-style-type: none"> <li>• Who will be involved in the review; and</li> <li>• The budget provision afforded to the review</li> </ul>		
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	<p>To request that Officers provide additional information to the Committee on the following areas in a timely manner:-</p> <ul style="list-style-type: none"> <li>• detail of the overspends within Children's Services and Adult Social Care against their original budgets</li> <li>• the expected interest payment figure for 2020/21 in relation to the capital financing cost</li> <li>• detail on the number of affordable home built to date which had been facilitated through the release of council land</li> <li>• detail of the lease agreement for the non-</li> </ul>	<p>Due to the impact of COVID19, the Council will be required to revisit its Financial Strategy and Budget. Consequently it will only be appropriate to provide accurate responses once a revised budget has been agreed.</p>	<p>Carol Culley Janice Gotts &amp; Strategic Director (Growth and Development)</p>

		core assets at Manchester Airport.		
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	To request that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional public conveniences within and across the city and provide a response back to the Committee or the Neighbourhoods Scrutiny Committee, in due course	Due to the impact of COVID19, the Council will be required to revisit its Financial Strategy and Budget. Consequently it will only be appropriate to provide a response to this recommendation, once a revised budget has been agreed.	Carol Culley Cllr Ollerhead
7 Jan 2020	RGSC/20/4 Draft 'Our People Plan 2020/23	To recommend that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Shawna Gleeson & Director of HROD
4 Feb 2020	RGSC/20/9 Domestic violence and abuse funding and commissioning review	To request that the Strategic Director (Neighbourhoods) writes to the Mayor of Greater Manchester setting out the Council's concern around the unreasonable wait in receiving notification	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Fiona Worrall



		of CSP funding and also its concern in relation to the impact in the ability to deliver domestic violence and abuse services should there be a reduction in this grant funding		
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## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **12 June 2020**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
<b>National Taekwondo Centre 2018/10/19A</b>  Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk
<b>TC821 - Framework for the supply of Desktop Hardware 2019/03/01A</b>	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk

To seek a supplier, in order to award a contract for the supply of desktop hardware technology to support the development and deployment of the ongoing end user device strategy.					
<b>Collyhurst Regeneration Ref: 15/005</b>  The approval of capital expenditure for land and buildings in Collyhurst.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Louise Wyman, Strategic Director (Growth and Development) louise.wyman@manchester.gov.uk
<b>Leisure Services - External Ref: 2016/02/01C</b>  The approval of capital expenditure on external Leisure Services land and buildings.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Lee Preston l.preston2@manchester.gov.uk
<b>Capital Investment in schools Ref: 2016/02/01D</b>  The approval of capital expenditure in relation to the creation of school places through new builds or expansions.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
<b>Estates Transformation Ref: 2017/06/30D</b>	City Treasurer (Deputy Chief	Not before 1st Mar 2019		Business Case	Richard Munns r.munns@manchester.gov.uk

The approval of capital spend to ensure that the operational estate is fit for purpose.	Executive)				
<b>Silver Offices Refurbishment (located at The Sharp Project) Ref: 2017/07/18B</b>  Capital expenditure approval for the cost of refurbishment works at part of the facility.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Reports to the Executive and Full Council dated 28 June 2017	Ken Richards k.richards@manchester.gov.uk
<b>TC969 - Provision of LAN AND WLAN 2019/03/01E</b>  MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Andrew Blore a.blore@manchester.gov.uk
<b>TC986 - SAP support and maintenance (2019/03/01F)</b>  To provide support to the SAP team in order to resolve incidents.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
<b>Wide Area Network provision 2019/03/01L</b>	City Treasurer (Deputy Chief	Not before 29th Mar		Report and Recommendation.	Chris Wanley Director of ICT

To appoint a supplier to provide our Wide Area Network Solution.	Executive)	2019			chris.wanley@manchester.gov.uk
<b>Strategic land and buildings acquisition 2019/06/03B</b>  The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
<b>Strategic land and buildings acquisition 2019/06/03C</b>  The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
<b>House of Sport (2019/07/26A)</b>  Remodelling of the Regional Athletics Arena/National Squash Centre to incorporate and	City Treasurer (Deputy Chief Executive)	Not before 3rd Oct 2019		Report to Executive (Eastlands Regeneration Framework – 13.12.17, 25.07.18 (update),	Richard Cohen r.cohen@manchester.gov.uk

accommodate the relocation of sports and related institutions to be known as the House of Sport.				25.07.19) Eastlands Update Executive Report – 11.09.19 & Full Council 02.10.19	
<b>Section 22 Empty Homes Pilot Agreement with Mosscares St Vincent's Housing Group (2019/09/23A)</b>  The approval of £2m capital expenditure from the Housing Affordability Fund for Section 22 Empty Homes Pilot Agreement with Mosscares St Vincent's, to acquire, refurbish and sell empty homes/stock surplus to requirement to first time buyers/owner occupiers.	City Treasurer (Deputy Chief Executive)	Not before 22nd Oct 2019		Checkpoint 4	Martin Oldfield m.oldfield@manchester.gov.uk
<b>Highways Structures Improvements (Ref:2019/10/23A)</b>  The approval of capital expenditure to undertake remedial works on highway structures identified from Principal Bridge Inspections	City Treasurer (Deputy Chief Executive)	Not before 23rd Nov 2019		Checkpoint 4 Business Case	Colin Butterworth c.butterworth@manchester.gov.uk

<b>Paragon Mill, Royal Mills (2019/11/04F)</b>	Chief Executive	Not before 3rd Dec 2019		Heads of Terms Delegated approval authority report	Pippa Grace pippa.grice@manchester.gov.uk
<b>Microsoft Consultancy engagement piece Q20377 (2019/11/05A)</b>  To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Chris Wanley Director of ICT chris.wanley@manchester.gov.uk
<b>Microsoft Licenses TC718 (2019/11/05B)</b>  To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Chris Wanley Director of ICT chris.wanley@manchester.gov.uk
<b>Wide Area Network (WAN) Replacement (2019/11/19B)</b>  To grant the approval of capital expenditure for the procurement and implementation of an updated WAN for	City Treasurer (Deputy Chief Executive)	Not before 18th Dec 2019		Checkpoint 4 Business Case	Chris Wanley Director of ICT chris.wanley@manchester.gov.uk

Manchester City Council.					
<b>Contract for the Provision of Insurance Coverage TC1031 (2019/12/03D)</b>  To appoint a Provider to deliver the service.	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2020		Report and Recommendation	Samantha Wilson samantha.wilson@manchester.gov.uk
<b>Appointment of a supplier for Measured and Unmeasured Water Charges - TC1030 (2020/01/27A)</b>  The purpose of this tender is to appoint one supplier to form a framework water services agreement. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk
<b>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</b>  To approve a tender to establish a Multi-supplier	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Report and Recommendation	Walter Dooley w.dooley@manchester.gov.uk



framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.					
<b>Our Town Hall - Early Works (5) prior to Notice to Proceed (2020/01/30A)</b>  Approval to spend Capital Budget on Early Works.	City Treasurer (Deputy Chief Executive)	Not before 28th Feb 2020		Business Case Early Works (5) prior to Notice To Proceed	Jared Allen j.allen4@manchester.gov.uk
<b>The acquisition of a Care Facility (2020/02/28A)</b>  The approval of capital expenditure from Sustaining Key Initiatives budget to acquire a property to respond to market pressures to retain sufficient services for Manchester people, through market intervention	City Treasurer (Deputy Chief Executive)	Not before 30th Mar 2020		Checkpoint 4 Business Case	Keith Darragh Keith Darragh@manchester.gov.uk
<b>Manchester City Council Private Rented Sector Licensing Policy and HMO Standards (2020/03/13A)</b>	Executive	3 Jun 2020		MCC Private Rented Sector Licensing Policy and HMO Standards	Emma Broadbent e.broadbent@manchester.gov.uk, Kate Andrews kate.andrews@manchester.gov.uk

To approve the updated policy and standards					
<b>Small Format Advertising TC1000 (2020/03/27A)</b>  To appoint a supplier for the provision of Free-Sanding Unit structures incorporating advertising display panels on MCC controlled public highways within Manchester City Centre.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2020		Confidential contract report with recommendation	Leon Phillip, Contract and Commissioning Manager l.phillip@manchester.gov.uk
<b>70 Oxford Street - Lease Renewal (2020/04/02A)</b>  Renewal of a 10 year Lease of 70 Oxford Street for educational plus ancillary uses.	Chief Executive	Not before 1st May 2020		Heads of Terms and Delegated Approval authority report	Pippa Grice pippa.grice@manchester.gov.uk
<b>Public Realm Improvements 2020/21 (2020/04/24B)</b>  The approval of capital expenditure for a number of Public Realm improvements in the Piccadilly and Deansgate Wards.	City Treasurer (Deputy Chief Executive)	Not before 23rd May 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

<b>Contract for the Provision of Mortuary and Post Mortem Services (2020/05/14A)</b>  To approve the appointment of a provider to deliver the service following a tender exercise on behalf of HM Coroner	City Solicitor	Not before 1st Oct 2020		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
<b>Long Leasehold disposal of 30-32 Shudehill &amp; 1-3 Nicholas Croft, M4 1FR (2020/05/22A)</b>  To approve the acquisition of Freehold of 1-3 Back Turner Street and subsequent disposal of Long Leasehold of the same plus 30-32 Shudehill & 1-3 Nicholas Croft	Chief Executive	Not before 22nd Jun 2020		Briefing Note July 2019 and August 2019 and Delegated Authority approval	Pippa Grice pippa.grice@manchester.gov.uk
<b>Progression of Chorlton Cycling &amp; Walking scheme (2020/05/28A)</b>  The approval of capital expenditure to progress the proposals through further development, detail design and progress Mayors	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

Challenge Fund business cases for the whole route. Reimbursement for this expenditure will be from MCF (TfGM) via their development cost budget.					
<b>Oldham Road cycling rout (2020/05/28B)</b>  The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<b>Manchester Cycleway (2020/05/28C)</b>  The approval of capital expenditure for development costs for Manchester Cycleway scheme.	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<b>Progression of Northern Quarter Walking and Cycling scheme (2020/05/28D)</b>	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

The approval of capital expenditure to progress the proposal through the Development Stage and detailed design. Funding provided by Manchester City Council in advance of reimbursement from Mayors Challenge Fund (TfGM) via their development cost budget.					
<b>Schools Capital Maintenance Programme for 2020/21 Additional Works (2020/05/29A)</b>  The approval of capital expenditure for a programme of work designed to address condition needs identified in the Council's estate of maintained schools, funded by a capital grant from the DfE.	City Treasurer (Deputy Chief Executive)	Not before 28th Jul 2020		Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
<b>Approval of spend against budget for development work for Housing Delivery Vehicle (2020/06/03A)</b>	City Treasurer (Deputy Chief Executive)	Not before 2nd Jul 2020		Executive report and budget plan	Steve Sheen s.sheen@manchester.gov.uk

To approve expenditure for the development of the Housing Delivery Vehicle, including legal and professional fees.					
<b>Highways</b>					
<b>Framework for The Supply of Dense Bituminous Macadam (DBM) &amp; Associated Products TC012 (2019/08/29B)</b>  To appoint more than one supplier to a framework for the supply Dense Bituminous Macadam (DBM) & Associated Products	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk
<b>Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B)</b>  To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential contract report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk

<b>Highways Investment Programme - Large Patching Programme (2019/10/02A)</b>  The approval of capital expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21	City Treasurer (Deputy Chief Executive)	Not before 30th Oct 2019		Checkpoint 4 Business Case	Kevin Gillham k.gillham@manchester.gov.uk
<b>Car Park Management Services TC1054 (2019/11/04E)</b>  To appoint a supplier to provide Car Park Management Services	City Treasurer (Deputy Chief Executive)	Not before 1st Sep 2020		Report and Recommendation	Danny Holden d.holden1@manchester.gov.uk
<b>Drainage Improvement Works (2020/04/01A)</b>  Approval of capital expenditure for the purpose of drainage improvement works throughout the city	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<b>Area 2 Upper Chorlton Road Highway Improvement Works (2020/04/09B)</b>  To seek approval to award	Deputy City Treasurer	Not before 11th May 2020		Confidential Contract Report with recommendation	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

a Contract to one supplier to undertake Highway Improvements works to provide segregated cycling facilities and improved pedestrians footways.					
<b>Children and Families</b>					
<b>Extra Care - Russell Road LGBT Project 2019/03/01H</b>  The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
<b>Extra Care - Millwright Street Project 2018/03/01I</b>  The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk



Adults Social Care and Health					
<b>TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking (2019/08/23A)</b>  To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<b>TC1042 - TEC Phase 1 - Movement and Environmental Sensors that analyse and sense those at risk of falling (2019/08/23B)</b>  To appoint a supplier to provide movement and environmental sensors that analyse and sense those at risk of falling	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<b>TC1043 - TEC Phase 1 - Movement and Environmental Sensors that analyse movement patterns (2019/08/23C)</b>  To appoint a supplier to provide movement and	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

environmental sensors that analyse movement patterns.					
<b>TC1044 - TEC Phase 1 - Movement and sensors that allows remote physio (2019/08/23D)</b>  To appoint a supplier to provide movement sensors to allow remote physio	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<b>TC1045 - TEC Phase 1 - Falls Prevention (2019/08/23E)</b>  To appoint a supplier to provide specialist ICT equipment that prevents falls in the home	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<b>TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F)</b>  To appoint a supplier to create a central database to collate and analyse the data received from the TEC devices.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

Education and Skills					
<b>Q20347 Consultant for EYES data Migration. 2019/04/25A</b>  Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	John Nickson j.nickson@manchester.gov.uk

#### 4. Resources and Governance Scrutiny Committee - Work Programme – September 2020

Tuesday 1 September 2020, 10.00am (Report deadline Wednesday 19 August 2020) ** To take account of the August Bank Holiday				
Items To Be Confirmed				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	